

CABINET DECISION RECORD

The following decisions were taken by the Cabinet on Tuesday, 29 March 2022 and will take effect on 07/04/2022 unless the call-in procedure has been triggered.

CALL-IN DEADLINE: 06/04/2022.

The following represents a summary of the decisions taken by the Cabinet. It is intended to represent the formal record of the decisions taken and to facilitate the call-in process. The minutes will be published in due course to site alongside this decision sheet.

Members wishing to request a call-in on any of these matters, should contact the Regulatory Business Manager or relevant Committee Manager.

The Cabinet at its meeting on Tuesday, 29 March 2022 considered the following matters and resolved:

- **APOLOGIES FOR ABSENCE** (Item 1)

There were none.

- **MINUTES OF PREVIOUS MEETINGS: 22 FEBRUARY 2022 AND 07 MARCH 2022** (Item 2)

The Minutes of the Cabinet meeting held on 22 February 2022 and 07 March 2022 were agreed as a correct record of the meeting. There was a slight amendment to the minutes from 22 February 2022.

- **DECLARATIONS OF INTEREST** (Item 3)

There were none.

- **MEMBER'S QUESTIONS** (Item 4a)

There were none.

- **PUBLIC QUESTIONS** (Item 4b)

There were three public questions. The questions and responses were published as a supplement to the agenda.

- **PETITIONS** (Item 4c)

There were none.

- **REPRESENTATIONS RECEIVED ON REPORTS TO BE CONSIDERED IN PRIVATE** (Item 4d)

There were none.

- **REPORTS FROM SELECT COMMITTEES, TASK GROUPS, LOCAL COMMITTEES AND OTHER COMMITTEES OF THE COUNCIL** (Item 5)

RESOLVED:

That the Select Committee report regarding the Your Fund Surrey be noted. The response from the Cabinet was published as a supplement to the agenda.

- **LEADER / DEPUTY LEADER / CABINET MEMBER/ STRATEGIC INVESTMENT BOARD/ COMMITTEES IN COMMON DECISIONS TAKEN SINCE THE LAST CABINET MEETING (Item 6)**

There were seven decisions for noting.

- **CABINET MEMBER OF THE MONTH (Item 7)**

RESOLVED:

That the Cabinet Member of the Month report be noted.

- **OUR RADICAL AGENDA FOR EQUALITY, DIVERSITY AND INCLUSION IN SURREY AND SURREY COUNTY COUNCIL - ONE YEAR ON (Item 8)**

RESOLVED:

1. That Cabinet notes the progress that has been made over the past year towards the Council's ambitions to tackle inequality and ensure that no-one is left behind.
2. That Cabinet endorses the refreshed Surrey County Council Equality, Diversity and Inclusion Action Plan 2022-23.

Reasons for Decisions:

The EDI action plan is key to delivering the equality objectives in the Organisation Strategy 2021-26 and plays a pivotal role in supporting the council's wider aim to tackle inequality to ensure no-one is left behind. Moving to a fairer, more compassionate and inclusive culture will inform how we develop policy, take decisions and serve all stakeholders so everyone who lives, works and studies in Surrey is supported to thrive.

The updated action plan aims to build on the progress made through the action plan for 2021-22. The focus of the updated plan has been refined to support residents and our workforce with protected characteristics, and those who experience other inequalities (such as socio-economic inequality), to have more opportunities to have improved outcomes.

- **ADOPTION OF MOVING TRAFFIC ENFORCEMENT POWERS (Item 9)**

RESOLVED:

1. That Cabinet makes an application to the DfT for powers to enforce moving traffic contraventions in accordance with Part 6 of the Traffic Management Act 2004;
2. That Cabinet delegates the management of operational policy regarding camera site selection and operation to the Director for Highways and Transport in consultation with the Cabinet Member for Transport and Infrastructure and the divisional member;

3. That Cabinet delegates the authority to approve future camera enforcement sites to the Director for Highways and Transport in consultation with the Cabinet Member for Transport and Infrastructure and the divisional member ensuring there is a cost neutral financial case, or if not other identified funding.
4. That Cabinet approves the setting of PCNs to be issued with MTE at the higher level (£70) for moving traffic contraventions.
5. That Cabinet agrees to receive annual reports on the effectiveness of MTE by the Cabinet Member for Transport and Infrastructure.
6. That Cabinet delegates authority to make decisions about the use of any surplus income to the Director for Highways and Transport in consultation with the Cabinet Member for Transport and Infrastructure.
7. That Cabinet agrees to begin a procurement process to appoint a supplier for 'Civil Enforcement services' with the outcome being reported back to the Cabinet for approval prior to award.

Reasons for Decisions:

The recommendations above will enable the council to help achieve some of its Community Vision 2030 objectives, including that:

- Residents live in clean, safe and green communities, where people and organisations embrace their environmental responsibilities; and
- Journeys across the county are easier, more predictable and safer.

Specifically, traffic enforcement cameras provide an option to make travel and transportation schemes more effective and could be a key tool in helping deliver transportation and environmental objectives to reduce congestion and improve facilities for buses, cycles and pedestrians, particularly vulnerable road users.

• RE-PROCUREMENT OF FACILITIES MANAGEMENT SERVICES (Item 10)

RESOLVED:

1. That Cabinet approves the request to competitively procure the following services under separate contracts, in accordance with the Council's Procurement and Contracting Standing Orders, as follows:
 - i. A Soft Facilities Management contract (including all cleaning, security, waste and recycling, confidential waste removal, window cleaning, pest control, water cooler services, salting/gritting, removals, grounds maintenance and arboriculture services, provision of cleaning consumables, and other services).
 - ii. A Hard Facilities Management contract (including all planned and reactive maintenance of mechanical, electrical, plant, equipment (M&E) and fabric, project management and other services).
 - iii. A framework of suppliers for delivery of the Forward Maintenance Plan (minor capital works).
 - iv. A one-off Life Cycle Assessment and Condition Survey of all the major

M&E and fabric across the estate.

2. That Cabinet notes that, following approval of the procurement strategy by the Procurement Department, the Executive Director of Resources, Director of Procurement and the Director of Land and Property are authorised to award the contracts to suppliers, within the +/-5% budgetary tolerance level.
3. That Cabinet notes that the procurement strategy will require prospective suppliers to include Social Value commitments in their responses; provisions for contributing to the Council's 2030 Carbon Reduction targets; and inclusion of Surrey-based companies in the selection process, subject to achievement of best value.

Reasons for Decisions:

The proposals will:

- i. Enable the delivery of Soft FM and Hard FM; the delivery of the Forward Maintenance Plan; and an assessment of the life cycle and condition of all major M&E and fabric across the Council's property estate.
 - ii. Deliver on the needs of Service Directorates and its services users through improved customer experience.
 - iii. Deliver on the Climate Change agenda and supports Agile Transformation.
 - iv. Support the local economy, thereby benefiting the residents of Surrey.
- **2021/22 MONTH 10 (JANUARY) FINANCIAL REPORT** (Item 11)

RESOLVED:

1. That Cabinet notes the Council's forecast revenue and capital budget positions.
2. That Cabinet approves the Empty Homes funding request from Guildford Borough Council of £696,298, as outlined in paragraphs 15-19.
3. That Cabinet approves £2.8m of revenue expenditure on the Changing Futures programme in Public Health which is fully grant funded by the Department of Levelling Up, Housing and Communities (DLUHC), and the Lottery Fund as outlined in paragraphs 20-26 of this report.
4. That Cabinet approves the transfer of the revenue surplus of Busbridge Infant School to the successor sponsored academy as outlined in paragraphs 27-28 of this report.
5. That Cabinet approves the transfer of the closing surpluses of the two closed schools named in para 29 to the newly opened St Jude's CE Infant School, in order that the funds might continue to benefit the children and locality to which they were originally allocated.

Reasons for Decisions:

This report is to comply with the agreed policy of providing a monthly budget monitoring report to Cabinet for approval of any necessary actions.

- **RE-PROCUREMENT OF FACILITIES MANAGEMENT SERVICES** (Item 13)

See Minute 60/22.

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